Parking Guide

Accessibility

ADA spaces have been identified with blue paint and markings. MICA parking permit holders with ADA Permits or Tags may park only in the handicap spaces in the lots, and at the times for which their permit provides access. Please note that there are ADA spaces on Mount Royal Avenue, and that parking meters are free to ADA Permit or Tag holders.

For “Temporary Special Needs Parking,” faculty and staff should contact the Human Resources office at 410-225-2363, and students should contact the Student Affairs office at 410-225-4222.

Questions & Concerns

If you have questions or concerns about parking, or if you are a faculty or staff member who would like to be placed on the Bunting/Church or 1515/1501 Special Permit waiting list, please contact: Rufus Davis, Manager of Transportation & Operation Services, at 410-225-2340 or rdavis@mica.edu.
MICA's parking policies and regulations have been established to provide the most reasonable parking options to students, faculty, staff and visitors while here on MICA's campus. The overall objective is to fulfill your parking needs in the most equitable and convenient manner within the constraints of available resources.

## Visitor Parking

Visitor parking in MICA restricted lots is limited and is assigned on a first come—what's available basis. Visitor parking is assigned to designated available spaces and a valid permit is required. Visitor parking can be requested by contacting Campus_Safety@mica.edu or Transportation@mica.edu.

Vendor parking is prohibited on any MICA lot without obtaining a vendor parking permit. Vendor permits are issued in limited circumstances and must be obtained by contacting Transportation@mica.edu.

## On-Street Parking

Signs are posted regulating on street parking. Please take the time to read these signs as they vary from block to block. For those that are eligible for Area #3 Residential Parking Permits, please contact Parking Authority of Baltimore City for further information at 443-573-2800, or www.baltimorecity.gov. The Parking Authority of Baltimore City is located at 200 West Lombard Street, Suite B.

## Getting Around Without a Car

A range of transportation options are available to MICA students—the Baltimore Light Rail stops on our campus, and subway service is just a few blocks away, as is Amtrak service at Pennsylvania Station. In addition, MICA shuttles and the Charm City Circulator offer free service to shopping and social activities. You can also use taxis to get around Baltimore City.

## MICA Parking Permits

### General Permit

**Who can obtain this permit:** MICA students, staff, faculty, and faculty emeritus

**The permit provides access:**

| At All Times | Mount Royal Station, and Studio Center lots
| North Avenue lot (faculty and staff only) |
| After 3:30 pm | Any campus lot except Founders Green, 1501 East Lot available after 5:30 p.m. only |
| 1501 North Lot |
| After 5:30 pm | 1501 East Lot |
| Overnight | No overnight parking at any time |

### Bunting/Church Permit (this is a paid permit)

**Who can obtain this permit:** MICA faculty and staff (there is currently a waiting list for these permits)

**The permit provides access:**

| At All Times | Bunting and Church lots (if these lots are full)
| Bunting/Church permit holders may park in the Mount Royal Station and Studio Center lots; North Ave lot, faculty and staff only |
| After 3:30 pm | 1515 Mount Royal; 1501 North Lot |
| After 5:30 pm | 1501 East Lot |
| Overnight | No overnight parking at any time |

### Special Permit (this is a paid permit)

**Who can obtain this permit:** MICA faculty and staff

**The permit provides access:**

| At All Times | 1515/1501 North Lot (if this lot is full, Special Permit holders may park in the Mount Royal Station, North Avenue and Studio Center lots) |
| North Ave lot, faculty and staff only |
| After 3:30 pm | 1501 North Lot |
| After 5:30 pm | 1501 East Lot |
| Overnight | No overnight parking at any time |

### Continuing Studies Permit

**Who can obtain this permit:** Continuing studies students (through the Division of Continuing Studies)

**The permit provides access:**

| At All Times | Mount Royal Station lot |
| After 3:30 pm | Any campus lot except Founders Green Lot, 1501 East Lot available after 5:30 p.m. only |
| 1501 North Lot |
| After 5:30 pm | 1501 East Lot |
| Overnight | No overnight parking at any time |

### Residential Permit

**Who can obtain this permit:** Residential students

**The permit provides access:**

| At All Times | Founders Green lot |
| After 3:30 pm | Any campus lot except 1501 East Lot |
| 1501 North Lot |
| After 5:30 pm | 1501 East Lot |
| Overnight | Overnight parking allowed ONLY in the Founders Green lot with Residential Permit |

Please note, MICA reserves the right to close sections of the various parking lots and/or entire lots as needed for college events or for safety reasons.
Temporary permits are issued only through the Transportation Office or Campus Safety. Obtaining a Permit

All towing is done by Greenwood Towing 410-669-1661 and separate fees apply, which must be paid directly to the towing company. You can appeal violations for good cause only within seven calendar days or the fine will be charged to your student account or employee paycheck. There is one appeal allowed when you have a white line on each side of your vehicle.

Parking Fines

$100

Boot Removal Fee:

$25

Handicapped Parking Space:

$50 plus boot/tow*

No parking area:

$25

Reserved parking:

$25

No parking permit:

$25

Obstructing Driveway/Vehicle:

$100

Parking Violations

Citations will not be dismissed for lost or forgotten permits, improperly displayed permits, parking "for only a short period temporarily or permanently if parking and traffic regulations found in violation of the rules and regulations will be issued in a referral to the campus judiciary officer and/or your account or employee paycheck. Repeat violations, or actions that endanger safety, may result in suspension of driving privileges, temporary or permanent revocation of parking permit privileges, and/or criminal charges. MICA reserves the right to revoke parking privileges of any individual who is found in violation of the parking regulations. The penalty for violation of any parking regulation is a fine of up to $100 per citation. Appeals will be considered for citations issued in a referral to the campus judiciary officer and/or your account or employee paycheck. The penalties for violation of the parking regulations are:

Fees for Violation

- Missing Permit
  
  - $25

- Unauthorized Parking
  
  - $25

- Parking in No Parking Area
  
  - $25

- Reserved Parking
  
  - $25

- No Parking Permit
  
  - $25

- Missing or Improperly Displayed Permit
  
  - $100

- Parking in Handicapped Space
  
  - $100

- Obstructing Driveway or Vehicle
  
  - $100

- Parking Violations
  
  - $100

- Unauthorized Parking
  
  - $25

- Missing Permit
  
  - $25

- Missing or Improperly Displayed Permit
  
  - $100

- Unauthorized Parking
  
  - $25

- Missing Permit
  
  - $25

- Missing or Improperly Displayed Permit
  
  - $100

- Unauthorized Parking
  
  - $25

- Missing Permit
  
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- Missing or Improperly Displayed Permit
  
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- Unauthorized Parking
  
  - $25

- Missing Permit
  
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- Missing or Improperly Displayed Permit
  
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- Unauthorized Parking
  
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- Missing or Improperly Displayed Permit
  
  - $100

- Unauthorized Parking
  
  - $25
Parking Violations

Vehicles not displaying a valid MICA parking permit and/or found in violation of the rules and regulations will be issued a parking ticket that includes a fine. Unregistered vehicles parked illegally on campus are subject to being ticketed and booted/towed. All parking spaces have been identified with painted lines. You are considered to be in a valid parking space when you have a white line on each side of your vehicle.

MICA reserves the right to revoke parking privileges temporarily or permanently if parking and traffic regulations are repeatedly ignored, or if resources of the college are placed at risk by the actions of the owner or operator.

Parking Fines

- No parking permit: $25
- Reserved parking: $25
- No parking area: $25
- Obstructing Driveway/Vehicle: $25
- Parking in Fire Lane: $50 plus boot/tow*
- Handicapped Parking Space: $50 plus boot/tow*
- Unauthorized Overnight Parking: $25
- Boot Removal Fee: $100

*All towing is done by Greenwood Towing 410-669-1661 and separate fees apply, which must be paid directly to the towing company.

If you've been ticketed, please note the following:

You can appeal violations for good cause only within seven calendar days or the fine will be charged to your student account or employee paycheck. There is one appeal allowed per citation. Appeals will be considered for citations issued in error.

Repeat violations, or actions that endanger safety, may result in a referral to the campus judiciary officer and/or your campus parking privileges may be revoked.

Citations will not be dismissed for lost or forgotten permits, improperly displayed permits, parking "for only a short period of time," lack of knowledge of parking rules and regulations.

Campus Landmarks

- 15/15 Building | 1515 W Mt Royal Ave
- 1801 Building | 1801 Falls Road
- The Annex | 116 W Lanvale St
- Art/Tech Center | 1208 W Mt Royal Ave
- Brown Building | 1301 W Mt Royal Ave
- Bunting Building | 1401 W Mt Royal Ave
- Campus Safety | 1212 W Mt Royal Ave
- Cohen Plaza | 1303 W Mt Royal Ave
- Dolphin Building | 100 Dolphin St
- Firehouse | 20 McMechen St
- Founders Green | 120 McMechen St
- Fox Building | 1303 W Mt Royal Ave
- The Gateway | 1601 W Mt Royal Ave
- Graduate Studio Center | 131 W North Ave
- Main Building | 1300 W Mt. Royal
- MICA Store | 1200 W Mt Royal Ave
- The Meyerhoff | 140 W Lafayette Ave
- Mount Royal Station | 1400 Cathedral St
- School for Professional Continuing Studies | 1229 W Mt Royal Ave
- Wellness Center | 1501 W Mt Royal Ave

Legend

- Public Parking
  - Free and unrestricted.
- On-Street Parking
  - Signs are posted regulating on street parking. Please take the time to read these signs as they vary from block to block.
- MICA Restricted Parking
  - MICA parking permit required at some or all times. See reverse side for permit information.
- Fitzgerald Parking Garage
  - This is a public parking garage with electric vehicle charging stations. Parking spaces can be purchased here for a nominal fee on a daily or monthly basis.

Obtaining a Permit

To update or obtain a parking permit, please go to the Campus Safety office at 1212 W. Mt. Royal Avenue. The office is open 24 hours a day, 7 days a week.

Parking in restricted lots such as Bunting/Church and 1515/1501 should reflect the location of a faculty or staff member's primary work center/location. For example: parking in the Main Building lot, while one's office is in Bunting should be used only when there is no parking available in the Bunting lots. Using the Main lot (or any restricted lot) should be kept available for staff working primarily in the Main Building or Annex.

Staff & Faculty parking permit waiting list will allow for flexibility for senior staff requesting permits. In consideration of the nature of a staff member's role at MICA (i.e., a need to travel frequently in and out of campus), priority will be given to those staff members when they are requesting restricted parking permits at Bunting/Church and 1515/1501.

In the event your registered vehicle is unavailable and you have alternate transportation, you must obtain a temporary permit by contacting Campus_Safety@mica.edu or Transportation@mica.edu. Temporary permits are issued only through the Transportation Office or Campus Safety.